

# Tuscany Application for approval of Elevator Use for Major Renovation, Repair, Move In/Move Out, Large Item Delivery

Name and Unit Number:

Describe work/move/significant delivery if more than three elevator trips:

Date and length of time the elevator will be utilized:

**Notify the Property Manager three days ahead to schedule to prepare cab with wall/floor protection.** A key will be given to hold doors open while loading/unloading. A fee for lost keys will be assessed.

Elevator cab will be inspected by Maintenance Manager before/after use.  
**(If any damage occurs, the owner will be asked to reimburse expenses to correct the damage to common element. Elevator weight restrictions must be followed.)**

**Please comply with times of use on the Tuscany Rules and Regulations on the Tuscany website.** If you need flexibility, the Property Manager and the Maintenance Company will work with you and those in residence.

Thank you for being such a good neighbor.

The Board of Directors of Tuscany by the Sea.

Unit Owner Signature:

Date:

Approval by BOD or designee:

Date:

Contractor Sign in to begin work:

Date:

Contractor Sign out to when work finished:

Date: